



**AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
SERVICES & GENERAL ADMINISTRATION DEPARTMENT**



**"Muzaffarabad"
Dated: 17th October, 2024**

NOTIFICATION:

No.S&GAD/R/A-4(373)2024 P-IV. In exercise of the powers conferred under Section 9(1) of the Azad Jammu & Kashmir Information Technology Board Act, 2001 (Act XXVI of 2001), the Azad Government of the State of Jammu & Kashmir is pleased to make following Terms & Conditions of Service Rules for Director General Information Technology Board BS-20:-

1. Qualification and Experience:

PhD in Computer Sciences/Information Technology/Software Engineering or IT related disciplines from an HEC recognized university with 10 years of experience in the relevant field including 3 years experience of IT related senior management level position.

OR

Masters in Computer Sciences/Information Technology/Software Engineering or IT related disciplines from an HEC recognized university with 12 years of experience in the relevant field including 5 year's experience of IT related senior management level position.

2. Nature of Employment/

Contract on competitive basis

Mode of Appointment:

3. Age limit:

Maximum upto 55 years to be calculated as on closing date of submission of applications

4. Appointing Authority:

The Government shall be the Appointing Authority in terms of Section 9(1) of the Azad Jammu & Kashmir Information Technology Board Act, 2001.

5. Constitution of Selection Board:

Following Selection Board shall be competent to make recommendations for selection purely on merit against the post of Director General, ITB:-

i	Chief Secretary	Chairman
ii	Additional Chief Secretary (Gen.)	Member
iii	Additional Chief Secretary (Dev.)	Member
iv	Secretary, S&GAD	Member
v	Secretary, Finance	Member
vi	Secretary, IT	Member/Secretary

Sd. Muzaffar
17-10-24

6. Advertisement of Post:

The post of Director General shall be widely advertised in the national and local newspapers and also through modern means of communication.

7. Pay package:

- (i) Package of pay and allowances BS-20 (Negotiable by the Selection Board).
- (ii) 30% of the minimum of pay scale-as social security benefit in lieu of pension provided that a person who is already retired and getting pension shall not be eligible for this benefit.
- (iii) Annual increment as per pay scale of the post, and adhoc/special relief, given to the regular Govt. servant shall also be admissible.

8. Tenure and Extension:

The appointment will be initially for a period of three years on contract basis extendable for a further period of two years at the discretion of the Appointing Authority subject to performance evaluation by the Selection Board constituted under Rule (5) above.

9. Non-Transferable:

The appointment shall be non-transferable and the incumbent shall not, under any circumstances claim any right for transfer from one post to another.

10. Termination of Appointment:

Contract appointment shall be liable to be terminated by the Government on one month's notice or one month's pay, in lieu thereof, on either side without assigning any reason.

11. Nationality and Citizenship:

State Subjects of the State of Jammu and Kashmir shall be eligible for appointment:

In case of non-availability of a suitable person of requisite expertise and experience candidates from rest of the country will also be eligible.

12. Certificate of Medical Fitness:

A candidate for appointment must be in good mental and physical health bearing good moral character.

13. Leave:

- (i) Casual Leave not exceeding 24 days in a calendar year shall be admissible. The competent authority may grant 10 days casual leave at a time.
- (ii) 15 days medical leave on full pay in a calendar year shall be admissible on production of medical certificate by the competent authority. The medical leave exceeding 15 days shall be without pay.

Shahin
17-10-23

14. **TA/DA:**

TA/DA equal to BS-20 officer shall be admissible.

15. **Non-Pensionable**

Contract employment shall be non-pensionable

16. **Transport**

As per the existing transport policy of the Government.

17. **Terms and Conditions of Service in case of a candidate who is a Civil Servant**

In case, a confirmed/regular Civil Servant is appointed as Director General Information Technology Board on contract basis, his Terms and Conditions shall be as per policy framework under Para (ix) of AJ&K Contract Appointment Policy, 2006.

[Handwritten Signature]
17-10-24

**Section Officer S&GAD
(Regulations)**

Copy to: -

- 1) Secretary to the President, Azad Jammu & Kashmir.
- 2) Principal Secretary to the Prime Minister, Azad Govt. of the State of Jammu and Kashmir.
- 3) PS to Most Senior Minister/Minister for S&GAD/Home, Azad Govt. of the State of Jammu and Kashmir.
- 4) Chief Secretary, GoAJ&K.
- 5) Additional Chief Secretary (General)/Chairman Rules Committee.
- 6) Secretary, S&GAD, GoAJ&K.
- 7) Secretary, Azad Jammu & Kashmir Information Technology, GoAJ&K.
- 8) Senior Additional Secretary S&GAD.
- 9) Accountant General of Azad Jammu and Kashmir, Muzaffarabad.
- 10) Controller, Govt. Printing Press for publication in the official Gazette.
- 11) System Administrator, S&GAD.
- 12) Master File.

[Handwritten Signature]

**Section Officer S&GAD
(Regulations)**