



**AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
SERVICES & GENERAL ADMINISTRATION DEPARTMENT
(General Section)**



No. S&GAD/G-7(7)/2023

“Muzaffarabad”
Dated: 2nd February, 2024

To

1. Secretary, Planning & Development,
2. Secretary, Forests,

Azad Govt. of the State
of Jammu & Kashmir.

Subject: - Nomination for the Post of Programme Officer (Regional), South Asia Seas Programme (SASP)


I am directed to refer to subject captioned above and to enclose herewith a copy of letter F.No. 1(5)/2022/OCP/SO(CC) dated 24th January, 2024 alongwith enclosure received from Ministry of Climate Change & Environmental Coordination, Govt. of Pakistan, Islamabad and to state that nominations of suitable officer(s) fulfilling the requisite criteria may kindly be forwarded to this office latest by **6th February, 2024**, please.

Encls: (03 Pages)


2-2-24
Section Officer (Gen-I)
Ph # 05822-921974

Copy to:-

1. Secretary, Services & General Administration Department.
2. Mr. Muhammad Rizwan Asghar, Section Officer (Admin-I), Ministry of Climate Change & Environmental Coordination, Govt. of Pakistan, Islamabad w.r.t. above referred letter dated 24th January, 2024.
3. System Administrator, S&GAD.
4. Master File.


2-2-24
Section Officer (Gen-I)

GOVERNMENT OF PAKISTAN
MINISTRY OF CLIMATE CHANGE
AND ENVIRONMENTAL COORDINATION

F.No. I(5)/2022/OCP/SO(CC)

Islamabad, the 24th January, 2024

Subject: NOMINATION FOR THE POST OF SENIOR PROGRAMME OFFICER (REGIONAL), SOUTH ASIA SEAS PROGRAMME (SASP)

Kindly refer to the subject cited above.

2. South Asia Cooperative Environment Programme (SACEP) has invited nomination from Pakistan for the post of Senior Programme Officer (Regional) for South Asia Seas Programme (SASP) (copy enclosed). The Principal of nomination on rotation is to be followed starting from alphabetical order for a period of three years. As per rotation, Pakistan is due to nominate its candidates for the said post.

3. The Secretariat of SACEP has shared following guidelines for selection for the post of Senior Programme Officer (Regional):-

Qualification and Experience

- i. Age below 50 years
- ii. A Ph.D or Master Degree in the field of marine sciences, environmental sciences or natural resource management.
- iii. A minimum of 10 years' experience after Master Degree or a minimum of 7 years in case of Ph.D. experience after first degree in project identification, formulation and management preference given to include implementing.
- iv. Excellent reading, writing and communicating skills in English.
- v. Computer literacy of acceptable standards.
- vi. Good interpersonal skills and communication abilities.

Terms & Conditions of employment

- i. Employment will be on contract basis
- ii. And all inclusive salary of US\$ 2500/- per month.
- iii. Transport from the home country to Colombo and back after period of contractual employment.
- iv. The duty station will SAS Secretariat, hosted by SACEP located in Colombo, Sri Lanka.

4. The selection against the subject position will be held as per Civil Servants (International Organizations) Rules, 2016.

Contd...

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as directed

S.O (Gen)

Secy. SA-GRAD

Chief Secretary

As directed

The AS (Gr)

31.1.24

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31/01/2024
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5. Keeping in view the above, it is requested to provide nominations of the candidates who fulfill the above mentioned criteria within 10 days after issuance of this letter. No nominations will be considered after due dates.

Encl:- As above


(Dr. Muhammad Rizwan Asghar)
Section Officer (Admn-I)
Tele:-9245547

Distribution:-

- i. All Federal Ministries/Divisions
- ii. Chief Secretary, Government of the Punjab, Lahore
- iii. Chief Secretary, Government of Sindh, Karachi
- iv. Chief Secretary, Government of Khyber Pakhtunkhwa, Peshawar
- v. Chief Secretary, Government of Balochistan, Quetta
- ✓vi. Chief Secretary, Government of AJK, Muzaffarabad.
- vii. Chief Secretary, Government of Gilgit-Baltistan, Gilgit.

Copy for information to:-

- i. PSO to the Secretary, MoCC&EC
- ii. APS to the Addl. Secretary-I&II, MoCC&EC
- iii. APS to Joint Secretary (Admn & Dev), MoCC&EC
- iv. APS to Sr. Joint Secretary (CC&E), MoCC&EC
- v. APS to Inspector General (Forest), MoCC&EC
- vi. PS to the Joint Secretary (IC), MoCC&EC
- vii. APS to Joint Secretary (CF), MoCC&EC
- viii. Mr. Imran Khan, AD (DBM), MoCC&EC for uploading on the Ministry's website.

GUIDELINES FOR SELECTION FOR THE POST OF SENIOR PROGRAMME OFFICER (REGIONAL)

The Secretariat of the South Asian Seas Action Plan (SASAP) has been charged with the responsibility of implementing the South Asian Seas Action Plan agreed upon by the 5 marine member states based on the decisions of the participating governments at the Meeting of Plenipotentiaries held in New Delhi in March 1995.

The Senior Programme Officer will function under the overall direction and the supervision of the Director General of the South Asia Co-operative Environment Programme who has been designated as the head of the Secretariat of the SASAP. His duties and responsibilities which also include implementing of the Action Plan identifying, formulating, implementing, monitoring and evaluating projects, liaising with international, regional and national institutions and organisations, undertaking fund raising activities, keeping abreast of relevant projects and activities in the region and discharging any other assignments entrusted to him by DG SACEP.

Qualifications & Experience

- Age below 50 years
- A Ph.D. or Masters Degree in the field of marine sciences, environmental sciences or natural resource management.
- A minimum of 10 years experience after Masters Degree or a minimum of 7 years in case of Ph. D. experience after first degree in project identification, formulation and management Preference given to include implementing
- Excellent reading, writing and communicating skills in English.
- Computer literacy of acceptable standards
- Good interpersonal skills and communication abilities

Terms & Conditions of Employment

- Employment will be on contract basis
- An all inclusive salary of US \$ 2,500 per month
- Transport costs from home country to Colombo and back after period of contractual employment
- The duty station will be the SAS Secretariat hosted by SACEP located in Colombo, Sri Lanka

Method of Recruitment

- The principle of nomination on rotation to be followed starting from the alphabetical order beginning from Bangladesh for a period of three years
- Future nominations of the Senior Programme Officer (Regional) to be started at the end of two years of the term of tenure, so that the national selection process is completed well before the completion of the stipulated / fixed three year term of the office holder.

*Ref: Decision 7b (d) - Annex 11 of IMM.1-SASP held on 26th March 1999 and
Decision No. 9.1 of IMM.5-SASP held on 5 December 2013*